

**Final Shareholder Voting Results  
(Extraordinary Report)**

**June 21, 2024**

<Translation>

**Ricoh Company, Ltd.**

Document filing	Extraordinary Report
Submitted with	Director-General of Kanto Local Financial Bureau
Filing date	June 21, 2024
Company	Ricoh Company, Ltd.
Name and title of representative	Akira Oyama, President and CEO
Headquarters address	3-6, Nakamagome 1-chome, Ohta-ku, Tokyo
Telephone number	03 (3777) 8111
Name of contact person	Takashi Kawaguchi, Director and CFO
Nearest place of contact	3-6, Nakamagome 1-chome, Ohta-ku, Tokyo
Telephone number	03 (3777) 8111
Name of contact person	Takashi Kawaguchi, Director and CFO
Place for public inspection	Tokyo Stock Exchange, Inc. 2-1 Nihombashi Kabutocho, Chuo-ku, Tokyo

## 1. Reason for Filing

As the following items were resolved at the 124th Ordinary General Meeting of Shareholders (the “Meeting”) of Ricoh Company, Ltd. (the “Company”) held on June 20, 2024, the Company hereby files this Extraordinary Report pursuant to the provisions of Article 24-5, Paragraph 4 of the Financial Instruments and Exchange Act and Article 19, Paragraph 2, Item 9-2 of the Cabinet Office Ordinance on Disclosure of Corporate Affairs.

## 2. Content of the Report

### (1) Date of the Ordinary General Meeting of Shareholders:

June 20, 2024

### (2) Details of items resolved:

Agenda Item 1: Appropriation of surplus

Year-end dividends

#### (1) Type of dividend assets

Cash

#### (2) Matters concerning allocation of dividend assets and the total amount

¥18 per common share of the Company

Total: ¥10,862,934,894

#### (3) Effective date of the surplus distribution

June 21, 2024

Agenda Item 2: Election of eight (8) Directors

Yoshinori Yamashita, Akira Oyama, Takashi Kawaguchi, Keisuke Yokoo,  
Sadafumi Tani, Kazuhiko Ishimura, Shigenao Ishiguro and Yoko Takeda

Agenda Item 3: Election of three (3) Audit & Supervisory Board Members

Kazuo Nishinomiya, Kunimasa Suzuki and Toshihiro Otsuka

Agenda Item 4: Payment of bonuses to Directors

It was resolved to pay bonuses amounting to ¥63.856 million to four (4) Directors (excluding Outside Directors) who were in office during FY2023.

(3) The number of voting rights which represent either for, against or abstention on items resolved; requirements for the approval of the resolutions and their results:

1) Total number of voting rights

Number of shareholders who were entitled to vote 37,272  
Number of voting rights 6,028,285

2) Number of shareholders who have exercised their voting rights, etc.

Number of shareholders who have exercised their voting rights 14,559  
Number of voting rights exercised 5,238,800  
(Exercise ratio: 86.90%)

\* Of the number of voting rights exercised for each agenda item, the minimum number of voting rights exercised (agenda item 2 No.1) is stated.

Items Resolved	Resolution Results				Ratio of Affirmative Votes (%)
	Result	For (Number of voting rights)	Against (Number of voting rights)	Abstaining (Number of voting rights)	
Agenda Item 1	Approved	5,236,029	1,889	896	99.94%
Agenda Item 2					
1. Yoshinori Yamashita	Approved	3,452,310	1,745,940	40,550	65.89%
2. Akira Oyama	Approved	3,469,288	1,768,613	901	66.22%
3. Takashi Kawaguchi	Approved	5,188,772	49,144	901	99.04%
4. Keisuke Yokoo	Approved	5,109,584	128,329	901	97.53%
5. Sadafumi Tani	Approved	5,197,328	40,589	901	99.20%
6. Kazuhiko Ishimura	Approved	5,213,584	24,333	901	99.51%
7. Shigenao Ishiguro	Approved	5,213,213	24,704	901	99.51%
8. Yoko Takeda	Approved	5,212,757	25,160	901	99.50%
Agenda Item 3					
1. Kazuo Nishinomiya	Approved	5,162,710	75,242	862	98.54%
2. Kunimasa Suzuki	Approved	5,234,901	3,051	862	99.92%
3. Toshihiro Otsuka	Approved	5,230,705	7,243	862	99.84%
Agenda Item 4	Approved	5,208,892	29,080	857	99.42%

(Note) The approval requirements for each agenda item are as follows:

Agenda Item 1 and Agenda Item 4: A majority of voting rights held by shareholders in attendance

Agenda Item 2 and Agenda Item 3: Attendance by shareholders holding one-third of voting rights of shareholders entitled to exercise their voting rights and an affirmative by a majority of voting rights held by attending shareholders